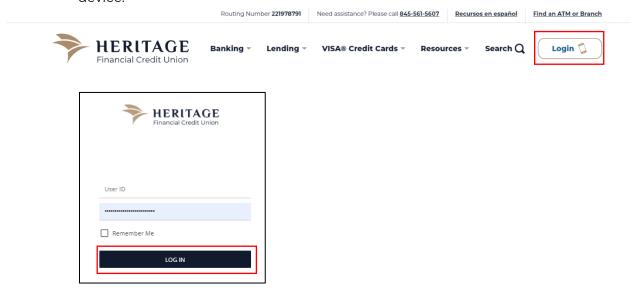
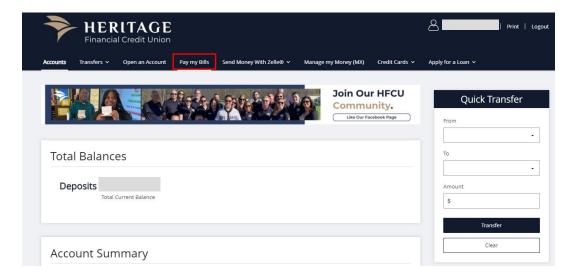


## HOW TO ENROLL IN BILL PAY IN ONLINE & MOBILE BANKING

1. To get started, visit <a href="https://heritagefcu.com/">https://heritagefcu.com/</a>. Click on the "Login" button located on the top right of the homepage. Or login to your HFCU Mobile app on your personal device.



2. Login to your online banking account and navigate to "Pay my Bills." It will appear in the top menu for online or the left side hamburger menu on mobile.



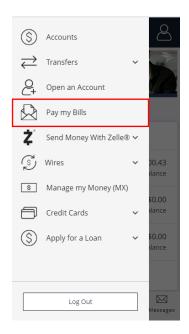




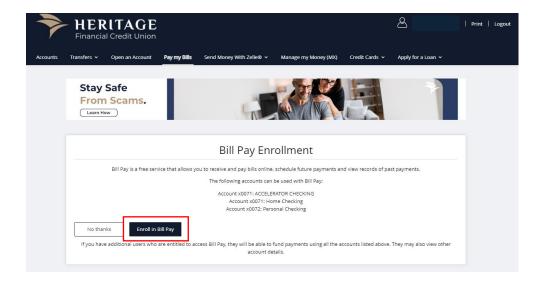








**3.** To enroll in Bill Pay, our free service which allows you to receive and pay bills online, schedule future payments, and view records of past payments, click **"Enroll in Bill Pay."** (See example on next page)





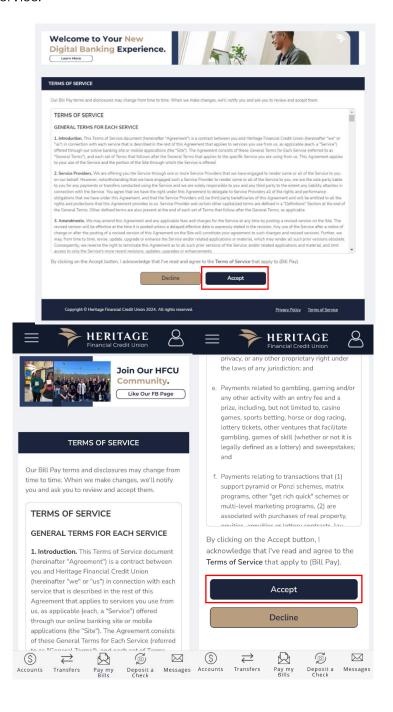








4. Read the Terms of Service disclosure carefully. Once finished, click "Accept" to acknowledge that you have read and agree to the Terms of Service that apply to Bill Pay. Then follow the same steps for the Privacy Policy which will follow the Terms of Service.





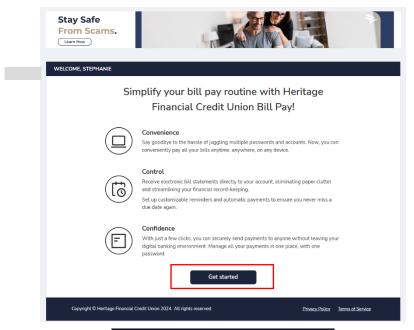


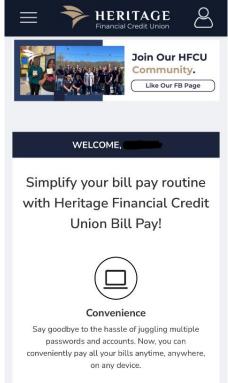






5. You are now enrolled in Bill Pay! Click "Get started" to begin the onboarding process.







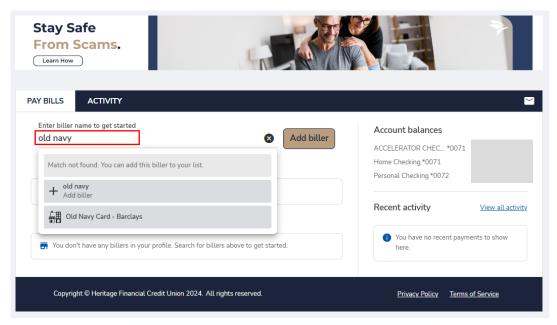


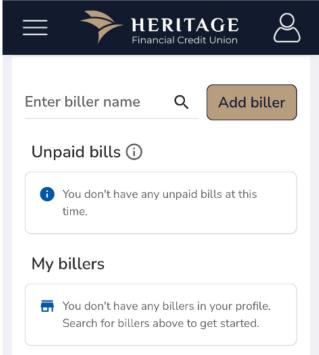






**6.** Enter one of your Billers to get started. Once entered, you will be prompted to add your account information on the next screen. Click "Add" to finalize





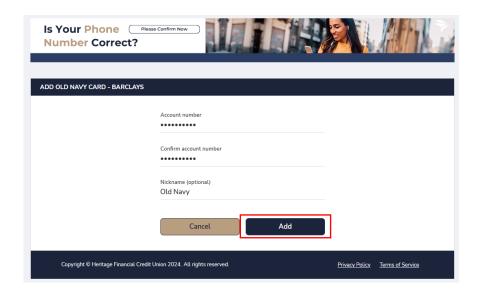












7. You have successfully added your Biller and are ready to make your first payment through Heritage Financial Bill Pay!

